



# **Shareholder Communications Policy**

**Mach7 Technologies Limited**

**ACN 007 817 192**

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## 1. Introduction

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- 1.1. Mach7 Technologies Limited (referred to as “**Mach7**”, the “**Company**”) has adopted the Shareholders Communication Policy (the “**Policy**”) and is committed to effective communication with its shareholders, market participants, and the wider community.
- 1.2. The Company further ensures that its stakeholders are informed in a timely and readily accessible manner of all major developments concerning the Company in compliance with ASX Listing Rules, the Corporations Act 2001 (Cth), and industry best practices.
- 1.3. The Company also encourages effective participation at its annual general meetings and deals promptly with the inquiries of its shareholders and stakeholders.
- 1.4. The Chief Executive Officer (**CEO**) and Company Secretary have the primary responsibility for communication with shareholders.
- 1.5. The Company is committed to the promotion of investor confidence by ensuring that trading in the Company’s securities takes place in an efficient, competitive, and informed market.

## 2. Confidentiality

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- 2.1. Information that the Company considers private and that is not generally available outside the Company (“**Confidential Information**”) and information that the Company owns, develops, pays to have developed or to which it has an exclusive right (“**Proprietary Information**”) must be treated by the Company and all employees as follows:
  - (a) the Company and all employees must ensure that they do not disclose any Confidential Information or Proprietary Information to any third party or other employee who does not have a valid business reason for receiving that information;
  - (b) if Confidential Information or Proprietary Information is required to be provided to third parties or other employees for valid business purposes, the Company and its employees must:
    - (i) take adequate precautions to ensure that information is only used for those purposes for which it is provided and is not misused or disseminated to the Company’s detriment; and
    - (ii) ensure that the information is returned or destroyed when the purpose is complete.
- 2.2. Such precautions include obtaining a confidentiality agreement or other undertaking. Advice about these measures can be obtained from the Company Secretary.
- 2.3. Any information concerning the Company which is not generally available and which may have a material effect on the price or value of the Company securities may need to be disclosed in order for the Company to comply with continuous disclosure obligations referred to in the **Continuous Disclosure Policy** and Section 4 of this Policy.

## 3. Methods of Communications

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- 3.1. The Company acknowledges that its interaction with stakeholders goes beyond compliance

with its Continuous Disclosure Policy and regulatory obligations

- 3.2. The Company ensures the use of available channels and technologies to communicate widely and promptly to its shareholders, including the following methods of communication:
  - (a) telephone;
  - (b) mail;
  - (c) email; and
  - (d) Company's website
- 3.3. The Company may use official social media channels (e.g., LinkedIn, Twitter/X) to supplement shareholder communications, and will ensure such communications are in accordance with ASX Listing Rule 3.1, i.e. any material market-sensitive information will be first disclosed to the ASX before being shared on social media or other platforms
- 3.4. Information is provided to the shareholders through, but is not limited to:
  - (a) quarterly market briefings;
  - (b) the Company's annual and half-yearly reports;
  - (c) market releases to the Australian Securities Exchange (ASX) in accordance with continuous disclosure obligations;
  - (d) the investor sections of the Company's website; and
  - (e) the annual general meeting (AGM) and other shareholder meetings.
- 3.5. We encourage the shareholders to receive company information electronically by registering their email addresses online with the Company's share registry.
- 3.6. Shareholders may communicate with us by:
  - (a) telephone, mail, or email (contact details are available from the Company's website);
  - (b) participation at the AGM (see Section 6 below); or
  - (c) participation in analyst and investor briefings which may be conducted from time to time (see Section 8 below).
- 3.7. A summary of investor views and matters of concern or interest to shareholders may be communicated to the Board.

## 4. Continuous disclosure

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- 4.1. The Company is a public company listed on the ASX. It is subject to continuous disclosure requirements under the Corporations Act and the ASX Listing Rules, in addition to periodic and specific disclosure requirements.
- 4.2. A fundamental component of the Company's Shareholder Communication Policy is its continuous disclosure program. To ensure the Company complies with its continuous disclosure obligations, the Board has adopted a Continuous Disclosure Policy.

## 5. ASX Announcements

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- 5.1. The Company will make announcements to the ASX in accordance with the applicable ASX Listing Rules, the Corporation Act, and the Company's Continuous Disclosure Policy. The Company Secretary (or in their absence the Head of Compliance) is responsible for communications with ASX.
- 5.2. All announcements released to the market, subject to applicable securities law, are available to the shareholders:
  - (a) under the "Investors" section of the Company's website;
  - (b) under the "Company's Announcements" section of the ASX website; and
  - (c) by email notification (when shareholders subscribe with the Company's share registry or under the "Investor" section of the Company's website to be notified of all the Company's ASX announcements).

## 6. Annual General Meeting (AGM)/Shareholder Meetings

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- 6.1. The meetings of shareholders of the Company represent an excellent opportunity for the Company to provide information to the shareholders and a reasonable opportunity for informed shareholder participation. All shareholders are encouraged to attend and participate in general meetings.
- 6.2. The Company will typically hold its annual general meeting in October/November virtually, with the opportunity for shareholders to join in person in Melbourne.
- 6.3. Notice of meetings are distributed to shareholders prior to meetings, in accordance with the provisions of the Corporations Act 2001, including details of the time and place of the meeting, the resolutions to be considered and proxy voting procedures. The notice will also be available on the Company's website.
- 6.4. The date, time and location of the AGM will be provided in the notice of meeting. Alternatively, shareholders can contact the Company's share registry or its Company Secretary directly to obtain this information.
- 6.5. Shareholders are encouraged to use their attendance at meetings to ask questions on any relevant matter, with time being specifically set aside for shareholder questions.
- 6.6. The Company will regularly review its policies and procedures that it has in place to facilitate and encourage participation in shareholder meetings including in relation to:
  - (a) participation in meetings involving electronic communications; and
  - (b) providing direct voting facilities to allow shareholders to vote ahead of the meeting without having to attend or appoint a proxy.
- 6.7. The Company's auditor attends the AGM and is available to answer any questions regarding the conduct of and any issues arising from the audit, the preparation and content of the auditor's report, and accounting policies in relation to the preparation of the financial statements.

## 7. Website

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- 7.1. The Company believes that communicating with shareholders by electronic means, particularly through its website, is an efficient way of distributing information in a timely and convenient manner.
- 7.2. The Company's website includes the following pages, which contain relevant information for shareholders:
  - (a) a section for the Company's corporate governance policies and charters;
  - (b) investor section containing ASX announcements and presentations lodged with the ASX;
  - (c) news section containing media releases regarding the Company's major projects.
- 7.3. As part of the Company's developing investor relations program, shareholders can register with the Company to receive email notifications of when an announcement is made by the Company to the ASX, including the release of the Annual Report, half yearly reports, and quarterly reports. Links are made available to the Company's website on which all information provided to the ASX is immediately posted.
- 7.4. The Company's website will be updated with material released to the ASX as soon as practicable after confirmation of release by the ASX.
- 7.5. All website information will be continuously reviewed and updated to ensure that information is current or appropriately dated and archived.

## 8. Analyst and investor briefings

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- 8.1. The Company recognises the importance of the relationship between the Company and its institutional investors, brokers and analysts. The Company may from time to time conduct briefings to these groups. In these cases, the following protocols will apply:
  - (a) material information which is required to be disclosed under the Continuous Disclosure Policy will not be disclosed at these briefings unless it has been previously, or is simultaneously, released to the market;
  - (b) if material information which has not been disclosed is inadvertently released, the Company will immediately release it to the market via the ASX and place it on the Company's website;
  - (c) questions at briefings that deal with material information that has not previously been disclosed will not be answered; and
  - (d) the Company will place a copy of the presentation material on the Company's website.

## 9. Other communications

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- 9.1. **Communications with the media**
  - (a) All communication with the media will be through the Chairman, CEO, or persons authorised or appointed by the Board.

## 9.2. Communications with other stakeholders

- (a) The Company is committed to ensuring that all stakeholders regularly receive information about the Company and its activities. While individual briefings may be held with key stakeholders, such as financiers, the principal means of ensuring that stakeholders have access to information will be via the ASX and the Company's website.

## 10. General

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- 10.1. **Share registry:** Shareholders with any questions related to their shareholding should contact the Company's share registry:

Computershare Investor Services Pty Limited  
452 Johnston Street, Abbotsford, VIC 3067

Telephone: 1300 850 505

Website: [www.computershare.com](http://www.computershare.com)

## 11. Policy administration

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### 11.1. Further Information

- (a) If you have any questions arising from the Policy, please contact the Company Secretary.

### 11.2. Amendment of policy

- (b) This Policy can only be amended with the approval of the Board.
- (c) The Board will review this Policy **every 2 years** to ensure it remains effective and meets the best practice, industry standards, and its needs.
- (d) This Policy will be available on the Company's website within a reasonable time after any such updates or amendments have been approved.

## 12. Document History

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Version	Summary of Amendments	Approved by	Approval date
1.0	Initial Shareholder Communications Policy	Board	23 March 2023
2.0	Review of the Policy	Board	20 March 2025